

BelovED Community Charter School
Board of Trustees Meeting
June 23, 2022, 6:00 PM
508 Grand Street
Jersey City, NJ 07302
In-person meeting and
Virtual meeting via Zoom video conference

Minutes

The meeting was called to order at 6:09 pm by Nicole Jackson, President of the Board.

Statement of Compliance read at the June 23, 2022, meeting:

This is a regular meeting of the BelovEd Community Charter School Board of Trustees. In accordance with the Open Public Meetings Act, N.J.S.A. 10:4-6 *et seq.*, adequate notice of the time and place of this meeting was provided, and copies of that resolution were forwarded to the official newspapers, Jersey Journal, and the Jersey City Reporter, as designated by the Board and by posting in the Public Library at 472 Jersey Avenue, Jersey City. Due to the public health emergency in the State of New Jersey, the Board will be offering virtual access to the in-person board meeting.

Directions for accessing the public meeting were posted on the school website: www.belovedccs.org. We very much welcome input from the public. Public comment will be managed in accordance with Board procedure.

A. Roll Call

Board Member	Term Dates	Present	Absent
Nicole Jackson	6/30/23	X	
Jessica Lisboa	6/30/22		X
Salvatore Risalvato	6/30/23	X	
Sheridan Bell	6/30/22		X
Sam Mikhail	6/30/23	X	
Kathy Mone	6/30/23	X	
Maggie Johnson	6/30/23	X	

Also in attendance:

Ken Schultz – Executive Officer/Grades 6 – 10 Lead Person

Michele Link – Principal, Grades K - 5

Bret Schundler – School Consultant

Adam Hermans – Adams, Gutierrez & Lattiboudere, LLC

William Fitzpatrick – Associate School Business Administrator, BCCS

Anthony Deo – Assistant School Business Administrator, BCCS

Duanne Moeller, Dir. of Operations, BCCS

B. Approval of the Minutes from the Regular Board Meeting of May 19, 2022

Motion by: K. Mone

Seconded by: S. Mikhail

Yes: N. Jackson, S. Risalvato, S. Mikhail, K. Mone, M. Johnson

No: None

Absent: J. Lisboa, S. Bell

C. Executive Session

The Board voted to go into Executive Session at 6:11pm. Motion by S. Risalvato. Second by S. Mikhail. Carried by all ayes.

The Board voted to end Executive Session and return to the Public meeting at 7:04pm. Motion by S. Risalvato. Second by S. Mikhail. Carried by all ayes.

D. School Policies and Procedures

1. **2022-06-23-01** Resolved, the BCCS Board of Trustees approves that the 9th grade orientation will be a half day on Thursday, September 1, 2022 and that Friday, September 2, 2022 will be the first day of school for 9th through 12th grade.

Roll Call Vote.

Motion by: S. Risalvato

Seconded by: S, Mikhail

Yes: N. Jackson, S. Risalvato, S. Mikhail, K. Mone, M. Johnson

No: None

Absent: J. Lisboa, S. Bell

2. **2022-06-23-02** Resolved, the BCCS Board of Trustees approves the Uniform Plan for SY23 as presented by school leadership.

Roll Call Vote.

Motion by: S. Risalvato

Seconded by: S, Mikhail

Yes: N. Jackson, S. Risalvato, S. Mikhail, K. Mone, M. Johnson

No: None

Absent: J. Lisboa, S. Bell

3. **2022-06-23-03** Resolved, the BCCS Board of Trustees approves the plan to change the daily dismissal time in SY23 for 12th grade to 3pm from 4pm.

Roll Call Vote.

Motion by: S. Risalvato

Seconded by: S, Mikhail

Yes: N. Jackson, S. Risalvato, S. Mikhail, K. Mone, M. Johnson

No: None

Absent: J. Lisboa, S. Bell

E. Human Resources

Roll Call Vote on Human Resource items 1-10, **Resolutions 2022-06-23-04 through 2022-06-23-09.**

Motion by: S. Risalvato

Seconded by: K. Mone

Yes: N. Jackson, S. Mikhail, S. Risalvato, K. Mone, M. Johnson

No: None

Absent: J. Lisboa, S, Bell

1. **2022-06-23-04** Resolved, The BCCS Board of Trustees approves the hiring of the following employees for school year 2021 - 2022:

Name	Position	Start Date	Attendance Bonus
Chris Greene	Senior Custodian	6/20/22	n/a
Joseph Vasallo	Summer Tech Intern	6/20/22	n/a

2. **2022-06-23-05** Resolved, The BCCS Board of Trustees approves the following stipends for school year 2021 - 2022:

Name	Reason	Amount
Abraham Henry	Graduation Additional Work	\$100
Sam Donato	Graduation Additional Work	\$100
Mark Lenzo	Graduation Additional Work	\$100
Israel Salcedo	Graduation Additional Work	\$100
Paige Hagen	Workable Project	\$750

3. **2022-06-23-06** Resolved, The BCCS Board of Trustees approves the hiring of the following employees for school year 2022 - 2023:

Name	Position	Start Date	Attendance Bonus
Jayce Lebon	Teacher	9/1/2022	\$750
Karina Herrera	Teacher	9/1/2022	\$750
Michael Rogers	Teacher	9/1/2022	\$750
Haley Bryant	Teacher	9/1/2022	\$750
Rebecca Lopez	Teacher	9/1/2022	\$750
Pauline Tsang	Teacher	9/1/2022	\$750
Marilyn Hooper	Administrative Assistant	7/12/2022	n/a
Diana Baez	Bus Driver	9/1/2022	Bus bonuses
Karen Huyangs	MS Science Teacher	9/1/2022	\$750

4. **2022-06-23-07** Resolved, The BCCS Board of Trustees approves the attached list of Teacher Attendance bonuses for school year 2021 – 2022.
5. **2022-06-23-08** Resolved, The BCCS Board of Trustees approves the attached list of Lunch Aide hires for school year 2022 – 2023.
6. **2022-06-23-09** Resolved, The BCCS Board of Trustees approves the attached list of Aftercare Aide hires for school year 2022 – 2023.

Roll Call Vote on Human Resource items 1-10, **Resolutions 2022-06-23-10 through 2022-06-23-11.**

Motion by: K. Mone
 Seconded by: S. Risalvato
 Yes: N. Jackson, S. Mikhail, S. Risalvato, K. Mone, M. Johnson
 No: None
 Absent: J. Lisboa, S, Bell

7. **2022-06-23-10** Resolved, The BCCS Board of Trustees approves the following stipends for SY22-23:

Name	Position/Reason	Amount
Madeline Batista	Summer Intern Management	\$320/8 hours
Darren Harper	Summer Intern Management	\$640/16 hours
Emily Nichols	Managing Director – High School SY22-23	\$7,500
Shanel Kates-Brown	Compliance	\$8,500
Zachary Peterson	Asst. Athletic Dept. Coordinator	\$3,000

8. **2022-06-23-11** Resolved, The BCCS Board of Trustees reports the following Resignations/Terminations/Retirements:

Employee	Position	Effective Date	Status
William Fitzpatrick	Asst. Business Administrator	6/30/22	Resignation
Joberto Casseus	Security	6/21/22	Resignation
Winter Bryant	Bus Aide	6/3/22	Resignation
Amina Banks-Deburst	Teacher	6/30/22	Resignation

I. Business

Roll Call Vote on Business items 1-14, **Resolutions 2022-06-23-12 through 2022.06.23.32.**

Motion by: S. Risalvato

Seconded by: S. Mikhail

Yes: N. Jackson, S. Mikhail, S. Risalvato, M. Johnson, K. Mone

No: None

Absent: J. Lisboa, S. Bell

1. **2022-06-23-12** Resolved, the BCCS Board of Trustees authorizes the Payment of Claims of \$1,344,779.13 for the period 5/19/22 – 6/22/22.
2. **2022-06-23-13** Resolved, the BCCS Board of Trustees authorizes the SY23 Payment of Claims of \$225,844.99 for July 1, 2022.
3. **2022-06-23-14** Resolved, the BCCS Board of Trustees authorizes the School Business Administrator to fund the payrolls of 6/30/22 and 7/15/22 each in the amount of \$640,000 and \$140,000, respectively. Payroll amounts include Employer Payroll Taxes.
4. **2022-06-23-15** Resolved, the BCCS Board of Trustees approves the submission of the May 2022 Board Secretary Report to the NJ Department of Education
5. **2022-06-23-16** Resolved, the BCCS Board of Trustees authorizes the expenditure of \$91,425.07 to Maschio's Food Services for the May 2022 food supplies and labor expense.
6. **2022-06-23-17** Resolved, the BCCS Board of Trustees authorizes the expenditure of up to \$2,000 for the annual license fee to use Schoolboard.net program for managing board and distributing board agendas.
7. **2022-06-23-18** Resolved, the Board of BelovED Community Charter School approves the expenditure up to \$12,500 for the NJCU Student Teaching Intern program for SY22-23.
8. **2022-06-23-19** Resolved, the Board of BelovED Community Charter School approves the attached Board Meeting Schedule for SY22-23
9. **2022-06-23-20** Resolved, the Board of BelovED Community Charter School approves the attached Payroll Calendar for SY22-23.

10. **2022-06-23-21** Resolved, the Board of BelovED Community Charter School approves the attached Student Transportation Shared Services Agreement.
11. **2022-06-23-22** Resolved, the Board of BelovED Community Charter School approves the attached Personnel Shared Services Agreement.
12. **2022-06-23-23** Resolved, the Board of BelovED Community Charter School approves the attached Pre-Development Services Agreement (revised).
13. **2022-06-23-24** Resolved, the BCCS Board of Trustees authorizes committing to the following SY23 one-year contracts for services, to be paid from the Fund 11 operating account:
 - a. Brain Pop learning resource program for \$2,595.00.
 - b. rSchool Today activity scheduler system for \$595.00
 - c. ClassLink site license for \$6,890.00
 - d. Scenario Learning, LLC for SafeSchools Staff Training and Bus Safety for \$2,000.00.
 - e. Garber Consulting for E-rate consulting services for \$6,000.00.
 - f. Genesis Technologies for MS Office 365 annual subscription fees for staff for \$11,173.75.
 - g. PowerSchool Group LLC for annual subscription to Naviance Solution Suite for college and career counseling for \$3,117.52
14. **2022-06-23-25** Resolved, the BCCS Board of Trustees authorizes committing to the following SY23 one-year contracts for services, to be paid using Fund 20 government grants:
 - a. Renaissance Star 360 assessment program for \$17,254.52
 - b. Nearpod interactive lesson videos, library, and storage for \$5,618.67
15. **2022-06-23-26** Resolved, the BCCS Board of Trustees authorizes the expenditure of up to \$8,000 for our high school scholars to attend summer and fall college courses in the St. Peter's University ACE program.
16. **2022-06-23-27** Resolved, the BCCS Board of Trustees authorizes the expenditure of up to \$66,000 for athletic training services for up to 1250 hours of contracted work for SY23 to SD Gameday Athletic Training Services. The contracted amount is to be paid in ten (10) equal monthly installments. Additional hours beyond 1250 hours to be billed at the rate of \$55 per hour.

17. **2022-06-23-28** Resolved, the BCCS Board of Trustees approves the revised debt service monthly payment amount of \$190,529.99 for the next six-month period, July through December 2022.

18. **2022-06-23-29** Resolved, the BCCS Board of Trustees approves the Annual Nursing Service Plan for SY21-22.

19. **2022-06-23-30** Resolved, the BCCS Board of Trustees approves of the following ESEA Grant Allocations from the Office of Grant Management and the submission of the ESEA Application for SY23:

Title I	\$851,775	
Title II	\$ 83,167	
Title III	\$ 17,339	
Title III Immigrant	\$ 26,742	
Title IV	\$ 64,103	Transferred to Title I
Total	\$1,043,126	

20. **2022-06-23-31** Resolved, the BCCS Board of Trustees approves of the following IDEA Grant Allocations from the Office of Grant Management and the submission of the IDEA Application for SY23

IDEA Basic	\$329,818
IDEA PreSchool	\$ 6,482
Total	\$336,300

21. **2022-06-23-32** Resolved, the BCCS Board of Trustees approves the expenditure of \$1,500 for Crystal Clarke and Camille Sanchez to attend the Achievement First Navigator Leadership Institute professional development program.

A. Adjournment

The meeting was adjourned at 8:18pm.